

## **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

### **REQUEST FOR PROPOSAL NO. 04-615**

#### **LEGISLATIVE CONSULTANT SERVICES FOR THE TRI-COUNTY REGION AND STATE OF FLORIDA**

The South Florida Regional Transportation Authority (SFRTA), an agency of the State of Florida, operates Tri-Rail, a seventy-two (72) mile commuter railroad with eighteen (18) stations in Miami-Dade, Broward, and Palm Beach Counties.

**PURPOSE:** With the regional implications resulting from the formation of the SFRTA and the increase in the need for legislative and public relations assistance, SFRTA is seeking a tri-county and State of Florida Legislative Consultant to promote the Authority's programs and coordinate activities related to regional transportation planning with local, state, and federal elected officials, the business community and the public. Such activities may include: legislative monitoring and follow up; legislative/public relations advocacy; leadership strategy/networking; legislative/public relations reporting and public participation. The term of the Agreement will be two (2) years with SFRTA's option of extending the term for three (3) additional one-year periods.

**A REQUEST FOR DOCUMENTS** should be directed to Mr. Robert Becker at SFRTA, 800 N.W. 33 Street, Suite 100, Pompano Beach, Florida 33064, (954) 788-7909. The cost of the solicitation document is Fifty Dollars (\$50.00) non-refundable. Checks or money orders made payable to SFRTA should be forwarded to Mr. Becker at the address above. Solicitation documents will be available on or about July 19, 2004.

**A PRE-PROPOSAL CONFERENCE** will be held in the SFRTA Board Room at the address above on August 3, 2004 at 10:00 A.M. The purpose of the meeting will be for SFRTA to respond to questions from document holders and clarify requirements in an open forum. Attendance is not mandatory but is recommended.

**RECEIPT OF SEALED PROPOSALS:** All proposals must be received in a sealed envelope no later than 5:00 P.M. on August 24, 2004 at the SFRTA office in Pompano Beach.

SFRTA reserves the right to postpone, to accept, or reject any and all proposals in whole or in part. All Proposers must certify that they are not on the State of Florida Comptroller General's List of Ineligible Bidders. All proposals must remain in effect for One Hundred Eighty (180) days from the RFP submission due date.

**DBE PARTICIPATION:** SFRTA solicits and encourages Disadvantaged Business Enterprise (DBE) participation. DBEs will be afforded full consideration of their responses and will not be subject to discrimination. SFRTA's DBE program goal is 12% of total contract expenditures.